Student Deposit Instructions
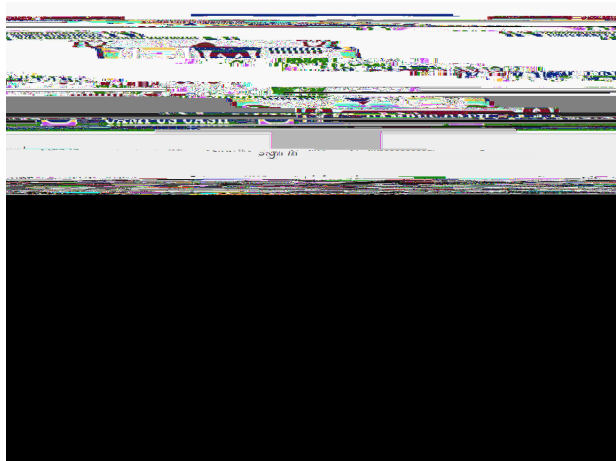
Please note: **You must log in via the online Portal the first time to set up payment method. After you can easily utilize the Transact Application to deposit funds.**

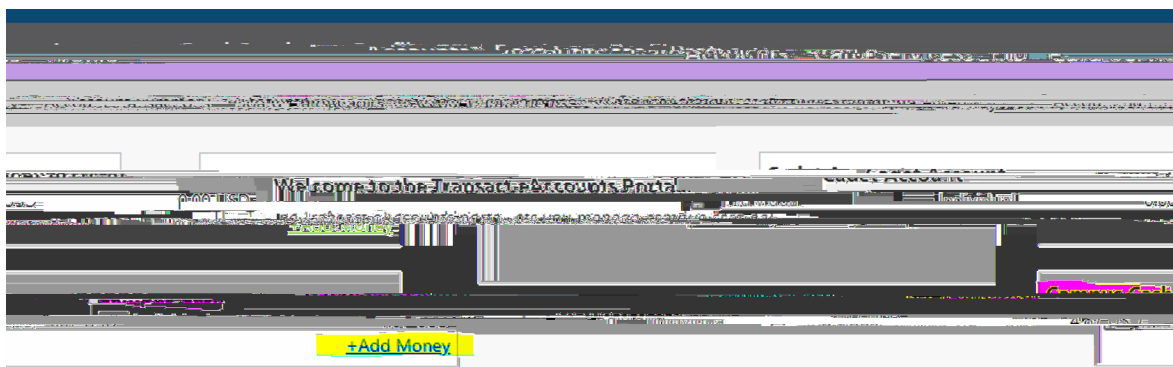1. Go to the **Campus Cash Portal**

   URL: nighthawks-sp.transactcampus.com/eAccounts/AnonymousHome.aspx
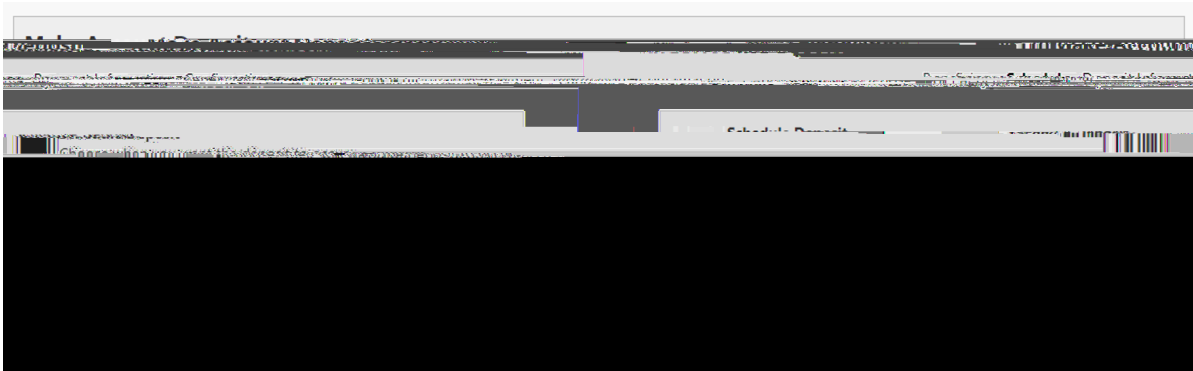
2. Log in using your UNG Credentials.

   Do **NOT** put @ung.edu on the end of your user name

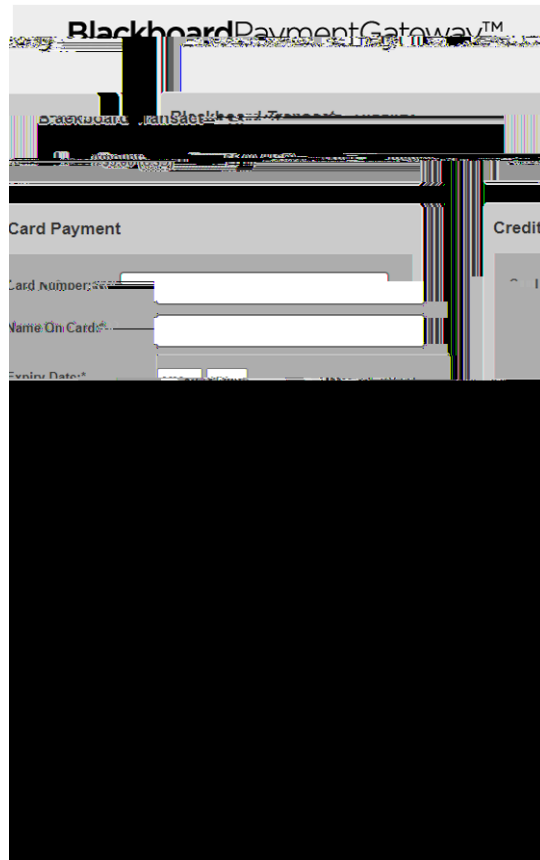3. Select +Add Money on left hand side under Campus Cash

4. Select when you want deposit to occur then click next

5. Select Account-Campus Cash, chose deposit type, amount and Payment Method then click next.

6. Fill out payment method and click submit.

7. Select Make Deposit

8. Receipt for Account Deposit-Can select to Save Payment Method at this step.

9. Once a payment method has been saved can utilized the Transact App for future deposits.